

**OFFICE OF THE PRINCIPAL  
PATTAMUNDAI COLLEGE, PATTAMUNDAI**

No. 594 dt. 30-06-16 /

**OFFICE ORDER**

**Extracurricular Duties for the Session 2016-17**

It is hereby notified that, extracurricular activities have been constituted with the following staff members for the Academic Session 2016-17.

**(Not strictly in order of seniority)**

1. **Secretary, Staff Council** :- Dr. S. N. Dash, HOD, Odia  
**Asst. Secretary** :- Prof. D. K. Bhuyan, HOD, Zoology
2. **Administrative Bursar** :- Dr. A.K Dash, HOD, Chemistry
3. **Academic Bursar** :- Prof. R.C Sahoo, HOD, English
4. **Accounts Bursar** :- Dr. R.K Sahoo, Lect. In Physics.
5. **Advisers Students Union** :- Prof. G.C Moharana. Lect. in Odia  
**Associate Advisors**  
Prof. D.K Bhuyan , HOD, Zoology.  
Prof. S.P Choudhury, HOD, Commerce  
Dr. D Parida, Lect. in Chemistry  
Prof. Lt. M. Parida, Lect. in Soc.
6. **D.S.A (+3 Wing)**  
Vice-President Prof. S.S Dwibedy, Lect. in English  
Assoc. Vice-President Prof. Smt. R.L Mohanty, HOD, Education  
**D.S.A (+2 Wing)**  
Vice-President Prof. S.K Dash, Lect. in Com.  
Assoc. Vice-President Prof. R.K Gahan, Lect. in Chem.
7. **Athletic Association (+3 Wing)**  
Vice-President Prof. B.K Mohanty, Lect. in Pol Sc.  
Assoc. Vice-President Prof. R.K Dash, HOD, Mathematics  
Prof. R.K Panda, Lect. in History.  
Prof. R.K Gahan, Lect. in Chem.
- Athletic Association (+2Wing)**  
Vice-President Prof. M.R. Mohanty, Lecturer in Pol. Sc.  
Asso. Vice-President Prof. A Pandab, Lect. in Math.  
Prof. Smt. S Mishra, Lect. in Zoology

- 8. Dramatic Association (+3 Wing)**  
 Vice President  
 Asso. Vice President  
 Prof. G.C. Moharana, Lecturer in Odia  
 Prof. .Lt. M. Parida, Lecturer in Sociology  
 Prof. P.K. Swain, Lecturer in Odia
- Dramatic Association (+2 Wing)**  
 Vice President  
 Asso. Vice President  
 Prof. R.K. Senapati, HOD, Sociology  
 Prof. S.K. Jena, HOD, Logic & Philosophy
- 9. Cultural Association (+3 Wing)**  
 Vice President  
 Asso. Vice President  
 Dr. S.N. Das, HOD, Odia  
 Dr. Anjali Dash, HOD, Botany  
 Prof. S.S Dwibedy, Lecturer in English
- Cultural Association (+2 Wing)**  
 Vice President  
 Asso. Vice President  
 Prof. B.K. Mohanty, Lecturer in Pol. Science  
 Prof. S.K. Dash, Lecturer in Commerce  
 Prof. Smt. N. Nayak, Lecturer in Education
- 10. Oriya Sahitya Samaj**  
 Vice President  
 Asso. Vice President  
 Dr. S.N. Das, HOD, Odia  
 Prof. P.K. Swain, Lecturer in Odia  
 Prof. Miss T. Rath, Lecturer in Odia
- 11. Science Society**  
 Vice President  
 Asso. Vice President  
 Dr. A.K. Dash, HOD, Chemistry  
 Prof. D.K. Bhuyan, HOD, Zoology  
 Prof. R.K. Dash, HOD, Mathematics  
 Dr. Anjali Dash, HOD, Botany  
 Prof. S.R Samal, Lecturer in Physics
- 12. Commerce Society**  
 Vice President  
 Asso. Vice President  
 Prof. S.P. Choudhury, HOD, Commerce  
 Prof. S.K. Dash, Lecturer in Commerce
- 13. Magazine**  
 Dr. S.N. Das, HOD, Odia  
 Prof. G.C. Maharana, Lecturer in Odia  
 Prof. S.S. Dwibedy, Lecturer in English  
 Dr. R.K. Sahoo, Lecturer in Physics
- 14. U.G.C. Committee**  
 Prof. G.C. Moharana, Lecturer in Odia  
 Prof. B.K. Mohanty, Lecturer in Pol. Science  
 Prof. D.K. Bhuyan, HOD, Zoology  
 Prof. R.K. Senapati, HOD, Sociology.  
 Dr. Anjali Dash, HOD, Botany  
 Sri G.C. Mohanty, Head Clerk.
- 15. UGC Building Committee**  
 Dr. P.K Samal, HOD, History  
 Prof. R.K. Senapati, HOD, Sociology  
 Dr. D. Parida, Lect. in Chem.  
 Prof. M.R. Mohanty, Lecturer in Pol. Science  
 Prof. P.K. Swain, Lecturer in Odia

16. Examination (+3 Wing)	Dr. P.K Samal, HOD, History Dr. D Parida, Lecturer in Chemistry Prof. Lt. M Parida, Lecturer in Sociology
Examination (+2 Wing)	Prof. D.K. Bhuyan, HOD, Zoology Dr. R.K Sahoo, Lecturer in Physics
17. Concurrence & Affiliation	Prof. M.R Mohanty, Lect. in Pol. Science Prof. R.K. Senapati, HOD, Sociology Prof. S.K Dash. Lecturer in Commerce Prof. G.C. Mohanty, Head Clerk
18. College Calendar	Prof. S.S. Dwibedy, Lecturer in English Prof. R.K. Senapati, HOD, Sociology
19. Time Table	Dr. D. Parida, Lecturer in Chemistry Dr. R.K. Sahoo, Lecturer in Physics
20. Proctorial	Prof. Smt. C. Swain, HOD, Pol. Science Prof. R.K. Dash, HOD, Mathematics
21. Boys' Common Room	Prof. R.K. Panda, Lecturer in History Prof. S.P. Choudhury, HOD, Commerce
22. Ladies Common Room	Dr. Anjali Dash, HOD, Botany Prof. Smt. R.L. Mohanty, HOD, Education
23. S.S.A. & Students' Aid Fund Committee	
Vice President (+3)	Prof. R.C. Sahoo, HOD, English
Vice President (+2)	Prof. R.K. Panda, Lecturer in History
Associates:	
+2 Arts	Prof. M.R. Mohanty, Lecturer in Pol. Science Prof. S.K. Jena, HOD, Philosophy
+2 Science	Prof. B.N. Dash, Demonstrator in Chemistry Prof. S. Biswal, Demonstrator in Physics
+2 Commerce	Prof. S.P. Choudhury, HOD, Commerce Prof. G.C. Dash, Demonstrator in Chemistry
+3 Arts	Dr. P.K. Samal, HOD, History Prof. S.S. Dwibedy, Lecturer in English
+3 Science	Prof. S.R. Samal, Lecturer in Physics Prof. R.K. Gahan, Lecturer in Chemistry
+3 Commerce	Prof. S.K. Dash, Lecturer in Commerce Prof. A.K. Maharana, Demonstrator In Physics
24. N.S.S. (+3 Wing) Boys	Prof. M.R. Mohanty, Lecturer in Pol. Science
Ladies	Prof.Smt. S. Mishra, Lecturer in Zoology
N.S.S. (+2 Wing)	Prof.B.K. Mohanty, Lecturer in Pol. Science

- 25. Self Defence Training for Girls**  
 Co-ordinator  
 Members  
 Prof. P.K Swain, Lecturer in Odia  
 Dr. Anjali Dash. HOD, Botany  
 Prof. R.K Gahan, Lecturer in Chemistry  
 NSS Officers  
 NCC Officer
- 26. Purchase Committee**  
 Prof.G.C. Moharana, Lecturer in Odia  
 Prof.M.R. Mohanty, Lecturer in Pol. Science
- 27. General Construction & Repairing Committee**  
 Prof. G.C. Moharana, Lecturer in Odia  
 Dr. A.K. Dash, HOD, Chemistry  
 Dr. P.K. Samal, HOD, History  
 Prof. D.K. Bhuyan, HOD, Zoology  
 Dr. D. Parida, Lecturer in Chemistry  
 Dr. R.K. Sahoo, Lecturer in Physics  
 Prof. R.K. Senapati, HOD, Sociology  
 Prof. Lt. M. Parida, Lecturer in Sociology  
 Prof. P.K. Swain, Lecturer in Odia  
 Prof. R.K. Gahan, Lecturer in Chemistry  
 Sri B.N. Dash, Demonstrator in Chemistry  
 Sri G. Das, Demonstrator in Zoology
- 28. Electricity & Electronics**  
 Dr. D. Parida, Lecturer in Chemistry  
 Dr. R.K. Sahoo, Lecturer in Physics  
 Prof. A. Pandab, Lecturer in Mathematics  
 Sri S.P. Biswal, DEO +2
- 29. Sanitary**  
 Prof. P.K. Swain, Lecturer in Odia  
 Sri G. Das, Demonstrator in Zoology
- 30. General Stock & Store**  
*Prof.-in-Charge*  
*Dealing Clerk*  
 Prof. D.K. Bhuyan, HOD, Zoology  
 Sri S.R. Barik, Junior Clerk
- 31. Environmental Protection & Campus Cleaning**  
 Dr. P.K. Samal, HOD, History  
 Sri G. Das, Demonstrator in Zoology  
 Sri G.C. Dash, Demonstrator in Chemistry
- 32. College Properties (Land, Furniture)**  
 Prof.G.C. Moharana, Lecturer in Odia  
 Prof.G.C. Mohanty, Head Clerk  
 Prof.G. Das, Demonstrator in Zoology  
 Prof. G.C. Nayak
- 33. Budget**  
 Prof. S.K. Dash, Lect. in Commerce  
 Administrative Bursar  
 Accounts Bursar  
 Head Clerk  
 Accountant

34. N.C.C.	Prof. Lt. M. Parida, Lecturer in Sociology
35. Rover & Ranger (Boys wing) (Ladies Wing)	Prof. R.K. Panda, Lecturer in History Dr. Anjali Dash, HOD, Botany
36. Establishment Prof.-In-Charge	Prof. D.K. Bhuyan, HOD, Zoology Sri G.C. Mohanty, Head Clerk
37. Alumni Association	Dr. D. Parida, Lecturer in Chemistry Prof. R.K. Panda, Lecturer in History Prof.Lt. M. Parida, Lecturer in Sociology Dr. Anjali Dash, HOD, Botany
38. Prospectus & Financial Drive Committee	Dr. S.N. Das, HOD, Odia Prof. G.C. Moharana, Lecturer in Odia Dr. P.K. Samal, HOD, History Prof. D.K. Bhuyan, HOD, Zoology Dr. D. Parida, Lecturer in Chemistry Prof. Lt. M. Parida, Lecturer in Sociology Dr. R.K. Sahoo, Lecturer in Physics Dr. Anjali Dash, HOD, Botany Prof. Smt. R.L. Mohanty, HOD, Education Prof. P.K. Swain, Lecturer in Odia
39. Remedial Classes	Prof. S.S Dwibedy, Lecturer in English
40. Career Counselling	Prof. R.K. Panda, Lecturer in History
41. College Canteen	Prof. P.K. Swain, Lecturer in Odia Prof.A. Pandab, Lecturer in Mathematics
42. Red Cross	Prof.R.K. Panda, Lecturer in History
43. Co-operative Society	Prof.D.K. Bhuyan, HOD, Zoology
44. Discipline Committee	All Heads of Departments
45. Grievance Redress Cell	Dr. D. Parida, Lecturer in Chemistry Prof. M.R. Mohanty, Lecturer in Pol. Science
46. Anti-Ragging Cell	Prof. Smt. C Swain, HOD, Pol. Science Prof. R.C. Sahoo, HOD, English Dr. Anjali Dash, HOD, Botany Prof. S.P. Choudhury, HOD, Commerce
47. Research Committee	Dr. S.N. Das, HOD, in Odia Dr. A.K. Dash, HOD, Chemistry

48. **Field and Industrial Visit Committee**  
 Prof.R.K. Panda, Lecturer in History  
 Prof. S.P. Choudhury, HOD, Commerce  
 Prof.R.K. Gahan, Lecturer in Chemistry
49. **College Foundation Day Celebration Committee**  
 Prof. G.C Moharana, Lect. in Odia  
 Dr. A.K Dash, HOD, Chemistry  
 Prof. S.S. Dwibedy, Lecturer in English  
 Prof. B.K Mohanty, Lecturer in Pol. Science  
 Prof. D.K Bhuyan, HOD, Zoology  
 Dr. R.K Senapati, HOD, Sociology  
 Dr. D Parida, Lecturer in Chemistry  
 Dr. Anjali Dash, HOD, Botany  
 Dr. R.K Sahoo, Lecturer in Physics  
 Prof. Lt. M. Parida, Lecturer in Sociology  
 Prof. R.K Panda, Lecturer in History  
 Prof. P.K Swain, Lecturer in Odia
50. **College Development & Advisory Committee**  
 Administrative Bursars  
 Accounts Bursars  
 Academic Bursars  
 All Head of Departments  
 Head Clerk
51. **Internal Audit Committee**  
 Dr. R.K. Sahoo, Lecturer in Physics  
 Prof. S.K. Dash, Lecturer in Commerce
52. **Wall Magazine and Campus Bulletin**  
 Prof. S.S. Dwibedy, Lecturer in English  
 Dr. D. Parida, Lecturer in Chemistry
53. **Internal Security Cell**  
 Prof. R.K. Dash, HOD, Mathematics  
 Prof. S.P. Chodhury, HOD, Commerce
54. **SC & ST Affairs Committee**  
 Prof. B.K. Mohanty, Lecturer in Pol. Sc.  
 Prof. Smt. R.L. Mohanty, HOD, Education
55. **Library Committee**  
 Dr. S.N. Das, HOD, in Odia  
 Dr. P.K. Samal, HOD, History  
 Prof. D.K. Bhuyan, HOD, Zoology  
 Prof. R.K. Gahan, Lecturer in Chemistry
56. **Legal Cell**  
 Prof. R.K. Dash, HOD, Mathematics  
 Prof. B.K. Mohanty, Lecturer in Pol. Science  
 Prof. R.K. Senapati, HOD, Sociology
57. **Prof. In Charge of Staff Common Room**  
 Prof. R.K Panda, Lecturer in History

58. Prof. In Charge of Income Tax	Dr. D. Parida, Lecturer in Chemistry Dr. R.K. Sahoo, Lecturer in Physics Accounts Bursar
59. Boys' Hostel Superintendent	Prof. D.K. Bhuyan, HOD, Zoology
60. Ladies Hostel Superintendent Dy. Superintendent	Dr. P.K. Samal, HOD, History Prof. Smt. R.L. Mohanty, HOD, Education
61. Hostel Committee	<b>Principal, Chairman</b> Supdt. Boys' Hostel Supdt. Ladies Hostel Prof. R.K. Dash, HOD, Mathematics Dr. D. Parida, Lecturer in Chemistry Prof. Lt. M. Parida, Lecturer in Sociology Dr. Anjali Dash, HOD, Botany Prof. P.K. Swain, Lecturer in Odia
62. <u>Admission Committee</u>	
Chairman	: Principal
A. <u>+2 Stream.</u>	
Admission in-Charge	: Dr. R.K Sahoo, Lecturer in Physics
Validation Team Members:	Prof. P.K Swain, Lecturer in Odia Prof. A. Pandab, Lecturer in Mathematics Prof. R.K Gahan, Lecturer in Chemistry Prof. S.K Jena, HOD, Philosophy
Help Desk Team Members:	Prof. R.K Dash, HOD, Mathematics Mr. G C Dash, Demonstrator in Chemistry Mr. B.N Dash, Demonstrator in Chemistry Mr. S Biswal, Demonstrator in Physics
D.E.O	: Mr. Sridhar Prasad Biswal
Verifying Officers of Documents at the time of Admission.	
<u>+2 Arts.</u>	: Dr. P.K Samal, HOD, History Mr. G C Dash, Demonstrator in Chemistry Sri G.C Nayak
<u>+2 Science</u>	: Prof. D.K Bhuyan, HOD, Zoology Mr. B.N Dash, Demonstrator in Chemistry Sri Y. Dash,

+2 Commerce : Prof. S.K Dash, Lecturer in Commerce  
Mr. A Mohanty, Demonstrator in Botany  
Sri S.P. Mohanty,

**B. +3 Stream.**

**Admission in-Charge** : Dr. D Parida, Lecturer in Chemistry

**Validation Team Members:** Prof. G C Moharana, Lecturer in Odia  
Prof. M.R Mohanty, Lecturer in Pol. Science

**Help Desk Team Members.:** Prof. R.K Panda, Lecturer in History  
Dr. Anjali Dash, HOD, Botany  
Prof. Smt. S Mishra, Lecturer in Zoology

**D.E.O** : Mr. Jyana Ranjan Nayak

**Verifying Officers of Documents  
at the time of Admission.**

+3 Arts. : Prof. Lt. M Parida, Lecturer in Sociology  
Mr. S.R Samantaray, P.E.T  
Sri G.C Nayak

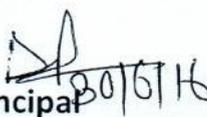
+3 Science : Dr. Anjali Dash, HOD, Botany  
  
Mr. G Das, Demonstrator in Zoology  
Sri C.R Pani

+3 Commerce : Prof. S.P Choudhury, HOD, Commerce  
Mr. S. Biswal, Demonstrator in Physics  
Sri R.K Nayak

**Receiving of Application Forms both (+2 & +3) :Mr. G.C Nayak**

**63. RTI Cell**

<b>PIO</b>	Prof. B.K. Mohanty, Lecturer in Pol. Science
<b>APIO</b>	Sri G.C. Mohanty, Head Clerk
<b>First Appellate Authority</b>	The Principal

  
Principal

**Pattamundai College.**

**Copy to all Sections of the College/Staff Common Room Guard File.**